

# GRASSLANDS HOMEOWNERS' ASSOCIATION

1151 Eagle Drive #153

Loveland, Co. 80537

## ARCHITECTURAL REVIEW COMMITTEE

### PROJECT REQUEST

Our purpose as an ARC, is to work with the homeowner to maintain compliance with the Rules/Regulations and Covenants of the Grasslands.

The intention of the ARC Project Form is to explain your project. The more information you include such as colors, samples, and drawings, it will enable us to process your application and get an approval returned to you as quickly as possible. We are here to assist with getting your project underway any way we can. If you have questions or concerns, please, don't hesitate to give me a call. I am Kent Kerwood, ARC Chairman, and my numbers are Ph: 970-599-0087 or ralstoncreek@comcast.net

**Date of Application:** \_\_\_\_\_

**Address of Property:** \_\_\_\_\_

**Name of Owner:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email Address** \_\_\_\_\_

#### **Please describe your intended project:**

Examples: design, size, shape, height, width, color, materials, and location of improvements. If more space is needed for explanation, please add additional pages. Drawings are always helpful.

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#### **INITIAL all that apply below the ARC might need:**

\_\_\_\_\_ Plans including location, elevations, dimensions, and/or architectural drawings

\_\_\_\_\_ Manufacturer's brochure, Engineering Specifications, and Required Surveys

\_\_\_\_\_ Samples, Colors, Photographs and/or description of materials

\_\_\_\_\_ **UTILITY LOCATES ARE REQUIRED FOR ALL GROUND WORK**

\_\_\_\_\_ County, State or Federal Permits that are required

#### **Following are the Responsibilities of the Homeowner:**

1. Work can begin after the homeowner receives written approval from the ARC Committee.
2. Work is to begin within three (3) months after ARC Approval and completed within six (6) months of the start of the Project. For more details, please refer to the guidelines provided in the Covenants, Article VI Section 6 - Construction Timeline.

- 3. Work is to be performed in a manner that minimizes interference and inconvenience to other homeowners.
- 4. Please be considerate of all your trash and building materials so they do not interfere with your neighbor's property.
- 5. The homeowner is responsible for all damage and/or injury which may result from performance of this work.
- 6. The homeowner is responsible for the conduct of all persons, agents, contractors, and employees connected with this work.
- 7. If for any reason a change is necessary or desired to the Original Project Request, a new Project Request is to be completed and approved by the ARC Committee PRIOR to the change.

\* I will be responsible for complying with all applicable federal, state, county and local laws, codes, regulations, and requirements in connection with this work and will obtain any necessary government required permits and approvals for the work. I understand and agree that the Homeowners' Association, its Board of Directors, its agent(s), and the ARC Committee have no responsibility with respect to such compliance and that the Board of Directors or its designated Committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation, or governmental requirement.

The homeowner is responsible for notifying the Architectural Review Committee when the work is completed so an inspection can be done to ensure it conforms with what was approved.

Signature of recorded Homeowner:\_\_\_\_\_

\*This completed application and all applicable documents are to be submitted to the Grasslands HOA - ARC Chairman\*

APPROVAL OF APPLICATION DATE:\_\_\_\_\_

Signature of ARC Committee Chairman, Kent Kerwood \_\_\_\_\_

Phone: 970-599-0087    Email: ralstoncreek@comcast.net

Approval Signatures of all ARC Committee Members are on file with the ARC Chairman.

ARC Comments:

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